



Foreign Affairs Manual

3 FAM – Personnel

Change Transmittal: PER-613

Date: July 21, 2009

3 FAM 1300 APPENDIX A NEPOTISM—OLD 3 FAM 142.6-2

3 FAM 1410 ARRANGEMENTS FOR PRESIDENTIAL APPOINTEES

3 FAM 2210 APPOINTMENTS

Changes

1. **3 FAM 1300 Appendix A, Nepotism—Old 3 FAM 142.6-2:** This old 3 FAM section has been revised to add language regarding domestic partners in accordance with announcements made by the Secretary of State and the Under Secretary for Management, and new subchapter 3 FAM 1610, Domestic Partners.
2. **3 FAM 1410, Arrangements for Presidential Appointees:** This subchapter has been revised at 3 FAM 1415, Briefings for Eligible Family Members, to add language regarding domestic partners in accordance with announcements made by the Secretary of State and the Under Secretary for Management, and new subchapter 3 FAM 1610, Domestic Partners.
3. **3 FAM 2210, Appointments:** This subchapter has been revised at 3 FAM 2212.3, Employment of Spouses or Dependents, to add language regarding domestic partners in accordance with announcements made by the Secretary of State and the Under Secretary for Management, and new

subchapter 3 FAM 1610, Domestic Partners. Reformatted subsections under section 3 FAM 2216.2-3, Oral Examination, are highlighted in darkmagenta italic. Due to the issuance of new subchapter 3 FAM 2290, Limited Noncareer Appointments Under Section 303 of the Foreign Service Act, on January 15, 2009, former sections 3 FAM 2217.3 and 3 FAM 2218.3 on limited noncareer appointments have been removed from this subchapter. Former 3 FAM 2217.4, Reporting Requirement, is now renumbered as 3 FAM 2217.3 and is highlighted in darkmagenta italic.

4. **Change Transmittal** has replaced the term, Transmittal Letter. Change transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
5. Changes appear in *italic* and *dark magenta*. Italic and dark magenta provide an historical record of changes. New or substantially revised subchapters will not appear in italic and dark magenta.
6. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 3 FAM 1300 Appendix A (TL:PER-361, 06-26-1998; 3 pages) and replace it with revised subchapter 3 FAM 1300 Appendix A (3 pages).
2. Remove and discard old subchapter 3 FAM 1410 (TL:PER-469, 04-09-2003; 7 pages) and replace it with revised subchapter 3 FAM 1410 (7 pages).
3. Remove and discard old subchapter 3 FAM 2210 (TL:PER-456, 11-14-2002; 39 pages) and replace it with revised subchapter 3 FAM 2210 (38 pages).
4. After inserting the material in the binder, insert this change transmittal immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:PER-613, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.

2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal.

(HR/ER/EP)